

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
OCTOBER 18, 2017**

**I. CALL TO ORDER**

- A. President Ron Pritchard called the meeting to order at 6:03 p.m.  
Roll Call: R. Pritchard - present  
Vice President - Shane Miller - present  
Commissioner - Rodney Frey - present  
Commissioner and Board Secretary - Keith Aurand - present  
Commissioner - Steve Pritchard - present  
Staff Present: Debra Carey - Executive Director  
Teresa Smith - Administrative Assistant

**II. CHANGES TO THE AGENDA**

- A. Dober Lease of Park Property  
Lois Dober was present for the meeting.  
Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to accept the lease of park property to the Dober family as presented.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - yes; motion carried.

**III. VISITORS**

Sign-in sheet is on file.

**IV. APPROVAL OF MINUTES**

- A. Commissioner S. Pritchard made a motion, seconded by Commissioner Frey, to approve the September 20, 2017 regular session minutes and the September 20, 2017 executive session minutes.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

**V. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS**

- A. Commissioner Miller made a motion, seconded by Commissioner S. Pritchard to accept all financial documents for September as printed.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

**VI. REPORTS**

- A. Commissioner
1. President R. Pritchard indicated we may want to move the December Board meeting to December 13 because Carey will not be available on December 20. The financial documents may not be included in the packet but they will be shared with the Board as soon as they are available so the financial documents can be approved at the December meeting.
  2. Commissioner Miller - none
  3. Commissioner Frey - none
  4. Commissioner Aurand indicated he and President R. Pritchard attended the meeting on October 16<sup>th</sup> with the OHV club. The meeting included good discussion on how the Park District and the OHV club can work together. The OHV club would like to expand the area they are using to include the Meadows

and the bike path in Lowell Park so they can get to Brinton Avenue. They like having the plates but feel the fee is too high. The OHV fee will be added to the November Board agenda for further discussion.

5. Commissioner S. Pritchard - none

B. Executive Director  
Board reviewed Carey's report as printed.

Carey indicated the staff recently discussed the out-of-district fee structure at the staff meeting. Commissioner Miller and Commissioner Aurand will assist the staff in creating the fee structure.

The hockey meeting notes were reviewed. Details on the cost associated with roller hockey need to be shared with the Sauk Valley Hockey Club to determine if they are able to pay for the items that are required to maintain the complex. Hockey will be added to the November agenda and the Sauk Valley Hockey Club will be invited to attend.

Carey indicated ComEd has provided an estimate for installing a light at the Brinton Avenue parking lot.

Carey is awaiting further response from ComEd on the Al Morrison parking lot expansion.

Carey indicated the staff has been discussing the Woodcote contract with revisions to the current process suggested by the staff.

## **VII. OLD BUSINESS**

- A. Draft Enterprise Zone Tax Abatement Resolution  
Commissioner Aurand made a motion, seconded by Commissioner S. Pritchard to work with the attorney to create a resolution regarding the Enterprise Zone Tax Abatement.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - yes; motion carried.
- B. Draft Tax Levy Ordinance #577  
Tax Levy Ordinance #577 will be on the November Board meeting agenda.
- C. Illinois National Guard Land Transfer - Page Park  
Carey shared that Wendler Engineering is indicating the property the Armory would like to purchase is owed by the City of Dixon. This will need to be clarified prior to any further discussion.
- D. Class 1 Electric Bicycle Use on Park Property  
Discussion to clarify the use of class 1 electric bicycles on the park property with Board consensus the class 1 electric bicycles should be allowed on all areas of the park that currently permit bicycles.
- E. Sale of Park Property (Plum Creek, Grace Johnston, Chula Vista, Bluff)  
Discussion occurred in executive session.

## **VIII. NEW BUSINESS**

- A. Release of Executive Session Minutes for Public Access  
Commissioner Miller requested the minutes from the executive sessions on April 12 and February 8, 2017 not be released for public access, at this time.

- B. Review of Documents for Legal Destruction  
With sufficient storage room for all documents of the Dixon Park District no legal documents will be destroyed.

**IX. EXECUTIVE SESSION**

The Board returned to Open session at 8:54 p.m.

**X. ADJOURN**

At 8:55 p.m., Commissioner S. Pritchard made a motion, seconded by Commissioner Miller, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Shane Miller

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand

\_\_\_\_\_ Date: \_\_\_\_\_  
Steve Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey