

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
MAY 23, 2018**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:04 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - present
Staff Present: Duane Long - Acting Executive Director/Maintenance Director
Teresa Smith - Administrative Assistant
Megan Mack - Attorney

II. CORRESPONDENCE

It was noted that a \$110.00 donation was presented to the Park District by Midland Bank for use at the Dog Park.
President Ron Pritchard congratulated Duane Long on his acceptance of the Dixon Park District Executive Director position.

III. CHANGES TO THE AGENDA

- A. Disc Golf
Long indicated that Eric McCabe can come to Dixon on June 18th to layout options for the disc golf course if we want to proceed with getting further plans. Eric McCabe can do 9 holes initially however we can request a layout for 18 holes also so that it is available for future use. Long will contact Eric McCabe and request that he come out on June 18th to look at options at Lowell Park and Page Park.
Signage for the baskets was discussed. Long will meet with Brent Reuter to define the signs that will be used for the baskets and to finalize the sponsor letter. Sponsors will be sought for 9 tees at this time.

IV. VISITORS Sign-in sheet is on file.

V. APPROVAL OF MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner S. Pritchard, to approve the April 18, 2018, April 30, 2018, May 7, 2018, and May 14, 2018 regular session minutes and the April 18, April 30, May 7, and May 14, 2018 executive session minutes.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

VI. FINANCIAL REPORTS - Review/Amend/Accept

- A. Commissioner Miller requested further explanation on the \$80 difference between the grand total for disbursements and the total expenses.

VII. REPORTS

- A. Commissioners
 - 1. President R. Pritchard - Sharing of expression of appreciation for all the years of service from Debra Carey as Executive Director.
R. Pritchard indicated he recently had further discussion on the Reagan Statue.
R. Pritchard is planning to have further conversation with City Manager Danny Langloss regarding the Reagan Statue.
 - 2. Commissioner Miller - Welcome to Duane as the new Executive Director.
Duane has had a presence in the community at events and will do a good job with representing the Park District in the future as the Executive Director. Miller expressed his sincere appreciation for all the years of service from Deb Carey as Executive Director.
 - 3. Commissioner Frey- Shared that he observed the kids having a lot of fun at the hockey courts last week.
 - 4. Commissioner Aurand - None
 - 5. Commissioner S. Pritchard -None
- B. Executive Director
Board reviewed Carey's report as printed.

VIII. OLD BUSINESS

- A. Sale of Plum Creek - See executive session minutes
- B. 2018-2019 Budget and Appropriation Ordinance #582
Commissioner Miller made a motion, seconded by Commissioner S. Pritchard to approve the 2018-2019 Budget and Appropriation Ordinance #582 as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- C. Dog Park
Staff did a nice job with installing the wood structures at the Dog Park. Fundraiser is scheduled for July 21st. If adequate funds are raised a shade structure can be purchased.

IX. NEW BUSINESS

- A. Election of Officers
Commissioner Aurand made a motion, seconded by Commissioner S. Pritchard to retain R. Pritchard as President and S. Miller as Vice President.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- B. Appointment of Board Secretary
Commissioner Aurand made a motion, seconded by Commissioner S. Pritchard to retain Aurand as the Board Secretary.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

- C. Appointment of Board Treasurer
Commissioner Aurand made a motion, seconded by Commissioner S. Pritchard to retain Marisa Loescher as the Board Treasurer.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- D. Review of Executive Minutes for Public Access
Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to make the minutes from the Executive Session meetings of the Dixon Park District Board for November 15, 2017, December 13, 2017, and January 17, 2018 available to the public.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- E. Annexation of Veterans Memorial Park; Ordinance #589
Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to approve the Annexation of Veterans Memorial Park; Ordinance #589 as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- F. Annexation of 661 Reynoldswood Drive; Ordinance #590
Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to approve the Annexation of 661 Reynoldswood Drive; Ordinance# 590
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- G. Video of Lowell Park
Commissioner Miller indicated that Mike Chapman was not available for the meeting tonight. This agenda item will be on hold until further notice from Commissioner Miller.

X. EXECUTIVE SESSION

- A. The Board returned to Open session at 8:08 p.m.

XI. ADJOURN

At 8:09 p.m. Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand, to adjourn.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Keith Aurand

Steve Pritchard Date: _____

Rodney Frey Date: _____