

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
MARCH 21, 2018**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - present
Staff Present: Debra Carey - Executive Director
Teresa Smith - Administrative Assistant
Duane Long - Maintenance Director

II. CHANGES TO THE AGENDA

- A. Frisbee golf was moved to the first agenda item due to visitors being present to discuss this topic. Visitors provided the Board with information regarding the potential to have a Frisbee Golf course in Dixon. Potential sites and opportunities for fundraising to cover the cost of the baskets were discussed. Long indicated a 9 basket course would require 2-4 acres of land. \$500 was the suggested basket sponsorship. Long will continue to do further investigation into the Frisbee golf equipment and installation requirements.

III. VISITORS Sign-in sheet is on file.

An individual who has expresses interest in volunteering at Park 4 Paws was present and questioning the Board to determine if the Park 4 Paws fee could be waived for the volunteers. Individual was also questioning why fundraising is required for Park 4 Paws with the Board members indicating fundraising is not a requirement however if funds are raised improvements can be made to Park 4 Paws.

IV. APPROVAL OF MINUTES

- A. Commissioner S. Pritchard made a motion, seconded by Commissioner Miller, to approve the February 14, 2018 regular session minutes.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

V. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS

- A. Commissioner Miller made a motion, seconded by Commissioner S. Pritchard to accept all financial documents for February as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

VI. REPORTS

- A. Commissioner
1. President R. Pritchard - None

2. Commissioner Miller - Rock River Valley Bike Club has started to work on the I. C. Rail Trail from the spur to Lowell Park Road.
Also Ryan Marshall contacted Commissioner Miller to suggest that the Park District collaborate with other organizations such as the City of Dixon and Lee County.
3. Commissioner Frey - Indicated Dixon has a great park district and thanked everyone for their dedication including the Maintenance staff who worked hard to clean up the parks after the recent flooding of the river.
4. Commissioner Aurand - Indicated he delivered a document to an area resident per the request of this resident, with no further requests made.
Commissioner Aurand suggested that we discuss opening up the farm lease to bids in 2018.
5. Commissioner S. Pritchard - Indicated that he spoke with Tony Winstead to provide suggestions on how to make the Board packet easier to view on the website.

B. Executive Director

Board reviewed Carey's report as printed. Carey added that May 19th will be Carol Novak day at the Splash Pad to recognize Ken and the late Carol Novak for their generous donation of the new water table to the Splash Pad at Vaile Park. Carey also indicated she met with IPARKS and they would be willing to provide a liability insurance price quote. Consensus of the Board was to stay with Harrison Insurance, the current provider for one more year and then seek additional quotes every 3 years.

The Illinois National Guard has finalized the deed for the sale of the property from the Park District to expand the parking area for the Illinois National Guard.

Roller Hockey registrations continue to be low with the deadline for registration March 28.

Long indicated there was significant damage to the trail under the Peoria Avenue Bridge because of the recent flooding. The staff will be working on the trail repair over the next several weeks.

Long indicated the Maintenance Department is waiting for a new solar panel to come in for the Park 4 Paws card reader. The reader will be installed as the weather allows.

Long indicated seasonal staff will be starting April 2.

VII. OLD BUSINESS

A. Petunia Festival Lease

Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to approve the Petunia Festival lease as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

B. 2018 - 2019 Budget and Appropriations Ordinance #582

The recent referendum to sell the Plum Creek property passed with the Board members indicating by consensus to reflect this in the 2018-2019 budget assuming the property will sell.

VIII. NEW BUSINESS

- A. Policy for Employee Overtime -
Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to approve as presented the Policy for Employee Overtime.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- B. Annexation of 629 & 633 Palmyra Road (AMM Industrial Properties, LLC);
Ordinance #583 - Review/Amend/Approve
Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to approve Ordinance #583, annexing 629 & 633 Palmyra Road (AMM Industrial Properties, LLC) into the Dixon Park District.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- C. Annexation of 2310 W. Fourth St.; Ordinance #584
Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to approve Ordinance #584, annexing 2310 W. Fourth Street into the Dixon Park District.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- D. Annexation of 1009 4th Avenue; Ordinance #585
Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to approve Ordinance #585, annexing 1009 4th Avenue into the Dixon Park District.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- E. Annexation of 1501 Brinton Avenue; Ordinance #586
Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand to approve Ordinance #586, annexing 1501 Brinton Avenue into the Dixon Park District.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- F. 2018 Miller Golf Range Lease
The Board would like to open the lease up to determine if others may be interested in the Golf Range Lease.
- G. Sale of Dusing Boat House - Review/Amend/Approve
A letter will go out to all the current boat house lessees to let them know that all transitions to a new lessee must go through the Board.
Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to approve the leasing of the boathouse currently leased by Dirk Dusing to Matthew Emmole.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.
- H. Budget and Appropriations Timeline Restrictions and Board Meeting Dates
Commissioner Miller made a motion, seconded by Commissioner Frey, to change the May 16, 2018 meeting date to Wednesday, May 23, 2018 at 6 p.m. at the Park District Office.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

I. Results of Referendum
The results of the election were 1213 (67.1%)“yes” votes in favor of selling the Plum Creek Property with 596 (32.9%) “no” votes opposing selling the Plum Creek Property.

J. Executive Director Search
The Board will accept resumes until April 30, 2018.

IX. EXECUTIVE SESSION

The Board returned to Open session at 9:35 p.m.

X. ADJOURN

At 9:39 p.m., Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard

_____ Date: _____
Rodney Frey