

**MINUTES OF REGULAR BOARD MEETING
DIXON PARK DISTRICT
804 PALMYRA STREET DIXON, ILLINOIS
June 28, 2017 6:00 P.M.**

I. CALL TO ORDER

- A. President Shane Miller called the meeting to order at 6:01 pm.
Roll Call Shane Miller - present
 Vice President - Ron Pritchard - present
 Commissioner - Rodney Frey - present
 Commissioner - Keith Aurand - present
 Commissioner - Steve Pritchard - present
Staff Present: Deb Carey, Executive Director and Board Secretary
 Greg Hunter, Park Ranger
 Teresa Smith, Office Staff

II. CHANGES TO THE AGENDA

- A. Executive session moved to beginning of meeting.
B. Review Instances of Vandalism and Current Procedure moved to beginning of the agenda

III. EXECUTIVE SESSION

IV. VISITORS

- A. Sign-in sheet is on file
Chuck Goldie, representing the Elks Page Park, was present requesting permission to use the paved bike trail from Lowell Park to Washington Avenue, and the gravel path through the Meadows for July 2, 2017 for the Petunia Festival Parade. Permission had already been granted to use the paved bike path from Lowell Park to Washington Avenue. Lee County Chief Deputy David Glessner indicated that it is illegal to drive OHVs on Lowell Park Road or any county road. Consensus of the Board is to continue to allow the use of only the paved bike trail from Lowell Park to Washington Ave, not the gravel road through the Meadows for use by the OHVs to get to the Petunia Festival parade for 2017. In future years permission to use the Meadows trail by the OHVs should be requested early in the year for full discussion as an agenda item with a written agreement developed.

Steve Dilger was present to discuss expanding the OHV permitted riding area to include the paved path from Lowell Park to Washington Avenue. The Board expressed safety concerns with having OHVs on the paved bike path from Lowell Park to Washington Avenue as it sees heavy use from walkers and bikers who would be traveling at a much slower speed.

V. APPROVAL OF MINUTES

- A. Steve Pritchard made a motion, seconded by Keith Aurand, to approve the minutes of the retreat from May 17, 2017 with the addition that Mayor Arellano attended the meeting and was supportive of an attempt to enlarge the taxing boundaries, the minutes from the Public Hearing on Budget and Appropriation Ordinance from May 24, 2017, and the minutes of the regular meetings of May 24 and June 14, 2017.
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried.

VI. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS

- A. Ron Pritchard made a motion, seconded by Steve Pritchard to approve all financial documents as printed.
Vote by roll call: Shane Miller - yes, Ron Pritchard- yes, Rodney Frey- yes, Keith Aurand- yes, and Steve Pritchard- yes; motion carried

VII. REPORTS

- A. Commissioner
1. Shane Miller - Reported that he was present at Page Park for the Grand Illinois Bike Tour. The staff for the ride was very appreciative of the hospitality offered to the riders. Shane also shared appreciation for the hospitality that was extended by the park staff for the recent Shining Star event.
 2. Ron Pritchard - Shared his appreciation for the dedicated maintenance staff that worked on Plum Creek and the work completed on the city storm sewer near the boat houses.
 3. Rodney Frey - Parking issue at Al Morrison has been brought to his attention.
 4. Keith Aurand - None
 5. Steve Pritchard - Recently had questions from residents regarding the use of golf carts in Lowell Park. He indicated that Walnut has a document that we could use as a guideline. This issue will be on the next Board meeting agenda.
- B. Executive Director
1. Plum Creek inspection noted a large caved in area under the culvert. IDOT will send someone out to look at the culvert.
 2. Striping on the main road at Lowell Park will be done sometime after the 4th of July holiday.
 3. Ordinance changes to consider include adding verbiage regarding wading at Lowell Park per Ranger Hunter.
 4. Loans may be available to state and local government agencies. The loans are designed to put the money saved from decreased energy use into a 15 year loan for capital improvements.

VIII. OLD BUSINESS

- A. Criminal Background Policy Review - The policy will be updated for final approval at the July meeting.
- B. Definition of Recreational Vehicle in Ordinance Code Book and Mobility Device Use Policy - Decision was made to discuss this topic next month and consider having a Trails Committee provide feedback on this issue. Keith Aurand indicated he knows someone who has a device that can count usage on the trails. Keith will forward contact information regarding the trail usage monitoring.

IX. NEW BUSINESS

- A. Election of Board Officers for President - Steve Pritchard made a motion, seconded by Keith Aurand, to accept the nominations of Ron Pritchard and Shane Miller for President.
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried. Ballots were distributed to all Board members with Ron Pritchard elected as the President.
- Election of Vice-President - Steve Pritchard made a motion, seconded by Rodney Frey, to accept the nominations of Shane Miller and Keith Aurand for Vice-President.
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried. Ballots were distributed to all Board members with Shane Miller elected as the Vice-President
- B. Appointment of Board Secretary- Ron Pritchard made a motion, seconded by Shane Miller, to approve the appointment of Keith Aurand as Board Secretary
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried
- C. Appointment of Treasurer - Steve Prichard made a motion, seconded by Ron Pritchard, to approve the appointment of Marisa Loescher as Board Treasurer.
Vote by roll call: Shane Miller - yes, Ron Pritchard- yes, Rodney Frey- yes, Keith Aurand- yes, and Steve Pritchard - yes; motion carried.
- D. Boat House/Slip Rental for 2018- Ron Pritchard made a motion, seconded by Steve Pritchard, to accept the annual Boat House/Slip Rental Fee of \$1000 plus the real estate taxes for calendar years 2018 and 2019.
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried.
- E. Prevailing Wage Ordinance #576- Steve Pritchard made a motion, seconded by Ron Pritchard, to approve the Prevailing Ordinance #576.
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried.
- F. Cessation of Dixon Area Garden Club Lease Agreement - Steve Pritchard made a motion, seconded by Ron Pritchard, to accept the cessation of the Dixon Area Garden Club Lease Agreement.
Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried.
- G. Review Instances of Vandalism and Current Procedure - Ron Pritchard voiced concerns about Lowell Park. Lee County Chief Deputy David Glessner indicated he can communicate to the Lee County officers that they need to have an increased presence at Lowell Park. An increased presence by Lee County Sheriff and the Park Ranger would help to prevent vandalism. Dixon City Police Lieutenant Clay Whalen indicated they can put items on social media to help identify people associated with the vandalism.

H. Schedule of Board Meetings - Ron Pritchard made a motion, seconded by Steve Pritchard, to accept changing the Board meeting schedule to a monthly meeting on the third Wednesday of each month.

Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried.

I. Review Permitting Process for Groups over 25 Persons - Ranger Hunter shared information on the benefits of the permits to the Park and to park users. Further information is needed from other cities or parks districts to formulate the wording on the permit. Legal advice would be needed prior to finalizing the permit verbiage.

X. EXECUTIVE SESSION

XI. ADJOURN

At 10:04 pm, Ron Pritchard made a motion, seconded by Rodney Frey, to adjourn.

Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Rodney Frey - yes, Keith Aurand - yes, and Steve Pritchard - yes; motion carried

Signatures: _____ Date: _____
Shane Miller

_____ Date: _____
Ron Pritchard

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard

_____ Date: _____
Rodney Frey