

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
JUNE 20, 2018**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - present
Staff Present: Duane Long - Executive Director
Dave Shank - Maintenance Director
Teresa Smith - Administrative Assistant
James Rock - Attorney

II. CORRESPONDENCE

Two notices of appreciation were shared with the Board, one from Shining Star for the hospitality extended during their annual event at Lowell Park held early in June, and another from the children who participated in the Summer Camp that was held June 13th at Lowell Park.

III. CHANGES TO THE AGENDA

- A. Disc Golf
Long shared that Eric McCabe has pinned the course for 9 holes. He did a walk through for an additional 9 holes so that if the Park District wanted to proceed with 9 more holes he has an idea of the landscape. Basket color options were discussed with consensus of the Board to purchase the red, white and blue baskets. Brent Reuter and Nora Balayti report that they continue to work on sponsorship. Consensus of the Board was to move forward with ordering the Disc Golf baskets and signage once all the sponsorship has been collected for the baskets and the kiosk.

IV. VISITORS Sign-in sheet is on file.

V. APPROVAL OF MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner S. Pritchard, to approve the May 23, 2018 regular session minutes, the May 23, 2018 executive session minutes and the minutes from the Public Hearing on Budget and Appropriation Ordinance from May 23, 2018
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

VI. FINANCIAL REPORTS - Review/Amend/Accept

- A. Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to accept all financial documents for April and May as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

VII. REPORTS

A. Commissioners

1. President R. Pritchard - None
2. Commissioner Miller - Reported that the mountain bike time trials have started. With the recent storms there have been branches hanging down low on the path.
3. Commissioner Frey- None
4. Commissioner Aurand - Reports that he met with Eric McCabe on the Disc Golf plans. Also reports that he has heard concerns from residents in the community regarding the location of the Disc Golf course. Once the details were explained the residents were satisfied.
5. Commissioner S. Pritchard - None

B. Executive Director

Board reviewed Long's report as printed. Long indicated that he had a good conversation with the City of Dixon regarding plans for a new splash pad at Wooden Wonderland.

Long recently obtained a price quote for an updated phone system since the current system is very old and it is sometimes very difficult to hear.

The farm lease packet will be in the July Board packet.

Long is working on a Dixon Park District float for the Petunia Festival Parade.

Audit proposal will be in the July packet. A price quote has been requested from Knutte and Associates who have completed the audit for the Dixon Park District for many years.

Long welcomed Dave Shank as the new Director of Maintenance.

VIII. OLD BUSINESS

A. Sale of Plum Creek Resolution #292

Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand to approve the Sale of Plum Creek Resolution #292 as presented.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

IX. NEW BUSINESS

A. GenNex

Attorney Jim Rock reviewed the information that was presented to people who provided donations to GenNex. Because GenNex is not a legal non-profit organization the funds cannot be returned to GenNex at this time.

B. Security and Camera for the Parks

The price quote in the Board packet was reviewed by Long. The camera would allow the Park District staff to view the images remotely. In the future if we wanted to add another camera we would just need to purchase the camera, not the full system.

Consensus of the Board was to move forward with purchasing the security camera.

- C. Prevailing Wage Ordinance #591
 Commissioner Miller made a motion, seconded by Commissioner Aurand to approve the Prevailing Wage Ordinance #591 as presented.
 Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

- D. Establish Fee for New Boat House Mooring Space
 Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand to charge \$500 per year for the boat mooring space that was recently added.
 Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

X. EXECUTIVE SESSION

- A. The Board returned to Open session at 7:45 p.m.

XI. ADJOURN

- At 7:48 p.m. Commissioner S. Pritchard made a motion, seconded by Commissioner Miller, to adjourn.
 Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

Signatures: _____ Date: _____
 Ron Pritchard

_____ Date: _____
 Shane Miller

_____ Date: _____
 Keith Aurand

_____ Date: _____
 Steve Pritchard

_____ Date: _____
 Rodney Frey