

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
JULY 18, 2018**

I. CALL TO ORDER

- A. Vice President Shane Miller called the meeting to order at 6:00 p.m.
Roll Call: President Ron Pritchard - absent
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant

II. CORRESPONDENCE

The Reagan Run Committee sent a note of thanks regarding the efforts of the Park District staff to prepare the course for the 2018 Reagan Run.

Mrs. Hoffman sent a letter of appreciation for all the help she received from the Park District staff when she needed to move her party from one shelter to another shelter because of the high river levels.

A thank you note was received by Park Naturalist Carol Schnaiter in appreciation for her efforts with the kids who visited Lowell Park and took a hike with Carol.

III. CHANGES TO THE AGENDA

- A. Aaron Brown and Ryan Buskottl from the Dixon Fire Fighters Charitable Association presented a \$5000 check to the Dixon Park District for use on the Wooden Wonderland Splash Pad. The Board members expressed appreciation for the generous donation.
- B. Bow Hunting Program
Damian Considine and Clyde Seeley presented information on the current deer hunting program at Meadows Park. They would like to see the program continue and they are both willing to volunteer time to the program as they have done in the past. Considine and Seeley asked that the Park District consider reinforcing the penalties as stated in the rules and designate the money from the penalties for improvements to the food plots.

IV. VISITORS Sign-in sheet is on file.

V. APPROVAL OF MINUTES

- A. Commissioner Aurand made a motion, seconded by Commissioner Frey, to approve the June 20, 2018 regular session minutes with the spelling of Nora Balayti's name corrected, and the June 20, 2018 executive session minutes as printed.
Vote by roll call: R. Pritchard - absent, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

VI. FINANCIAL REPORTS - Review/Amend/Accept

- A. Commissioner Frey made a motion, seconded by Commissioner Aurand to accept all financial documents for June as printed.
Vote by roll call: R. Pritchard - absent, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Long indicated that with the resignation of Greg Hunter, he would like to move a portion of the money in the Police/Security fund to the Capital Improvement Fund for FY2018 - 2019. Consensus of the Board is in approval of moving a portion of the money from the Police/Security fund to the Capital Improvement fund.

VII. REPORTS

A. Commissioners

1. President R. Pritchard - Absent
2. Commissioner Miller - The Park 4 Paws Cookout is scheduled for Saturday, July 21. If Board members are available to assist with this event it would be appreciated.
3. Commissioner Frey- Expressed gratitude for all the time and effort that Duane put into the Dixon Park District float for the Petunia Festival.
4. Commissioner Aurand - None
5. Commissioner S. Pritchard - Absent

B. Executive Director

The Board reviewed Long's report as printed. Long indicated he met with Andy McFarland from the Dixon Family YMCA to discuss the current contract and will be having further discussions with McFarland in the future.

VIII. OLD BUSINESS

A. Disc Golf

Long indicated that he has at the cost of \$6085 ordered all the equipment for Disc Golf. Thus far we have received \$6800 in donations for Disc Golf. McCabe is making all the signs for the course. The expected completion date for the course is the end of August.

B. Sale of Plum Creek

Consensus of the Board is to release the appraisal of the Plum Creek property that was completed earlier this year.

Commissioner Aurand made a motion that the Park District staff move forward with moving the easement as requested by the Strom family so that it goes around the corn crib and straight through the field, with the Strom family paying for the straightening of the easement through the field .

Vote by roll call: R. Pritchard - absent, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

IX. NEW BUSINESS

A. Financial Audit Proposal for FY 18-19 to FY 20-21

Commissioner Miller suggested that the Park District consider using an alternative auditor periodically. The audit proposal will be on the August agenda for further discussion.

- B. Petunia Festival
Long indicated that the Petunia Festival went very well this year even with the very rainy weather. The new staff with the Petunia Festival was very good to work with.
- C. Woodcote Fees for 2019
Discussion on increasing the fees for the use of Woodcote in 2019 as noted from the July 19, 2017 minutes versus maintaining the current fees. This will be discussed further at the August Board meeting.
- D. Splash Pad at Vaile Park
Long indicated that an 8 foot Dew Drop feature has been purchased for the middle of the Splash Pad at Vaile Park. Additional features may be purchased by the City of Dixon next year for the Vaile Park Splash Pad.
- E. Splash Pad at Wooden Wonderland
Long indicated that he continues to meet with the Splash Pad donors, the engineer from Wendler and the City of Dixon to talk through the wishes of the donor. A Professional Engineer from Wendler Engineering has been hired to work with the donor and create the plans for the Splash Pad at Wooden Wonderland.
- F. Solicitation of Bids for Meadows Farm Lease
Commissioner Aurand made a motion, seconded by Commissioner Frey to have the staff move forward with opening the bidding process to the public for the Meadows Farm Lease.
Vote by roll call: R. Pritchard - absent, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.
- G. Movie at Lowell Park-
Aaron Rhan was not present for the meeting. This item will be tabled until Rhan makes further contact with the Park District.
- H. BUILD Grant Letter of Support
Long indicated that City Manager, Danny Langloss will be present at the August Dixon Park District Board meeting to give an overview of the BUILD grant.

X. EXECUTIVE SESSION

- A. The Board returned to Open session at 8:25 p.m. and returned to Executive session at 8:28 p.m. then returning to Open session at 8:40 p.m.

XI. ADJOURN

At 8:40 p.m. Commissioner Frey made a motion, seconded by Commissioner Aurand, to adjourn. Vote by roll call: R. Pritchard - absent, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard

_____ Date: _____
Rodney Frey