

**MINUTES OF REGULAR BOARD MEETING  
DIXON PARK DISTRICT  
804 PALMYRA STREET DIXON, ILLINOIS 61021  
JANUARY 25, 2017**

**I. CALL TO ORDER**

A. Roll Call

President Shane Miller called the meeting to order at 6:00 p.m.

Roll Call: President Shane Miller - present  
Vice-President Ron Pritchard - present  
Commissioner Paul Campbell - present  
Commissioner Steve Pritchard - present

Staff Present: Debra Carey, Executive Director and Board Secretary  
Greg Hunter, Natural Resources Director  
Duane Long, Maintenance Director  
Terry Shroyer, Recreation Director  
Denise Rodgers, Office Staff  
Teresa Smith, Office Staff

**II. CHANGES TO THE AGENDA**

None.

**III. VISITORS**

A. Sign-in sheet is on file.

**IV. CORRESPONDENCE**

None.

**V. APPROVAL OF MINUTES**

A. Steve Pritchard made a motion, seconded by Paul Campbell, to approve the December 28, 2016 regular session, the December 28, 2016 executive session, the January 11, 2017 regular session and the January 11, 2017 executive session minutes. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

**VI. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS**

A. Ron Pritchard made a motion, seconded by Steve Pritchard to accept all sets of financial documents of December, 2016 as printed. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

**VII. REPORTS**

A. Commissioner

1. Shane Miller - None.
2. Ron Pritchard - With regard to the Reagan Statue Committee, he prefers the iconic standing pose of Ronald Reagan. The Board will make the final decision on the pose.
3. Paul Campbell - None.
4. Steve Pritchard - None.

## **VIII. OLD BUSINESS**

- A. 2017 Boat House Leases - To be considered in Executive Session.
- B. OHV Year-Round Access - Carey suggested that the Park District use the same wording on their OHV Regulations as the City of Dixon's. Carey will reword the regulations and it will be addressed again at the February 8, 2017 Board meeting.

Concern was discussed regarding damage to the Stengel Trail by use of OHVs during the winter months. Mark Imfeld said that the OHV members have access to a state of the art maintainer. Rich Frye, a member of the Blackhawk Snowblazers Snowmobile Club, felt that the trail will be torn up with OHV use in the winter. Paul Campbell said that OHV use has also been approved for Page and Lowell Park roadways and that the snowmobilers should have their own time on the trail. Steve Pritchard said that the best interest of the land should be considered. Shane Miller said in the long run there will be more people on the trail and the rules will be hard to enforce and that we need specific dates for each.

Ron Pritchard made a motion, seconded by Steve Pritchard to allow use of the trail for snowmobilers from November 30 to March 30 with 4" of snow and to allow use of the trail for OHVs from April 1 to November 30. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

- C. Plum Creek Erosion - Carey said that after talking to Com Ed representatives regarding the erosion, Com Ed sent the matter to their real estate division and she has not heard from them. Dean Sheaffer, a local landscape architect, said that the rip rap will not solve the problem and the erosion will continue without a better plan. Ron Pritchard is worried about losing the road. Carey said that in addition to rip rap, a wetland and plantings are being considered. This item will be added to the February 8, 2017 Board agenda.
- D. Employee Policy Manual - Carey said that they have received the final section of the policy manual regarding loss of employee vacation time if not used within the year given. Paul Campbell made a motion, seconded by Steve Pritchard, to accept the Employee Policy Manual as written. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

## **IX. NEW BUSINESS**

- A. Lowell Parkway - Spur Lease - The current 25 year lease is about to expire and it is hoped that the leaseholder will grant another 25 year lease at a reasonable rate.
- B. Annual Budget & Appropriation Ordinance #573 - During discussion of the 2017-2018 budget, the following was considered: 1) turn more land into farmland, 2) increase the farm lease fees by bidding it out, 3) shut off the lights at Reynolds Field and the tennis courts, 4) close the golf range, 5) selling some of the parks (i.e. Chula Vista, Grace Johnson and Garrison), 6) charging dock fees at Custer and Lowell Park and 7) increasing the archery participation. No action was taken.
- C. Petunia Festival Lease - This item was tabled until the February 8, 2017 Board meeting.
- D. Deposits & Investments - No changes were made to this policy.

E. Reagan at Lowell Park Committee, Ordinance #563 - John Weitzel addressed the Board regarding resurrecting the Reagan at Lowell Park Committee. He said that after the article in the Chicago Tribune was published on the statue he has received interest in the committee. Ron Pritchard said that he talked to Pat Gorman who said that he would take the lead on this project. Carey noted that the Ordinance also included renovation of the Reagan Bathhouse. Mr. Weitzel would like to set up a meeting date for February 7 or 9, 2017. Paul Campbell made a motion, seconded by Steve Pritchard to change the wording in Section 1, line 3, of Ordinance 563 to "The Board shall appoint a Board member to serve as ex-officio member of the Committee". Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

**X. EXECUTIVE SESSION**

The Board returned to Open Session at 8:30 p.m.

**XI. ADJOURN**

At 10:05 p.m., Paul Campbell made a motion, seconded by Ron Pritchard, to adjourn. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

Signatures:

Shane E Miller                      2/22/2017  
Shane Miller    Date

Ron Pritchard                      2-22-17  
Ron Pritchard    Date

Paul Campbell                      2-22-17  
Paul Campbell    Date

Steve Pritchard                      2-22-17  
Steve Pritchard    Date