

**MINUTES OF BOARD MEETING
DIXON PARK DISTRICT
804 PALMYRA STREET DIXON, ILLINOIS
FEBRUARY 22, 2017**

I. CALL TO ORDER

A. President Shane Miller called the meeting to order at 6:00 p.m.

Roll Call: President Shane Miller - present
Vice-President Ron Pritchard - present
Commissioner Paul Campbell - present
Commissioner Steve Pritchard - present

Staff Present: Debra Carey, Executive Director and Board Secretary
Teresa Smith, Office Staff

II. CHANGES TO THE AGENDA

Old Business - item A was moved to the first item on the agenda.

III. VISITORS

Sign-in sheet is on file.

VI. CORRESPONDENCE

V. APPROVAL OF MINUTES

Steve Pritchard made a motion, seconded by Paul Campbell, to approve the January 25, 2017 regular session, the January 25, 2017 executive session, the February 8, 2017 regular session and the February 8, 2017 executive session minutes. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

VI. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS

A. Discussion on the attached reports with questions regarding one of the receipt items. Deb indicated the bookkeeper is telling us the item discussed is related to a credit card posting. Deb will investigate this and the financials will be brought back to the March meeting.

VII. REPORTS

- A. Commissioner
1. Shane Miller - None
 2. Ron Pritchard - None
 3. Paul Campbell - Indicated that he noticed people were driving and leaving ruts on the triangle at Lowell Park. Paul suggested that we have a zero tolerance to damage in the parks and that this be added to the agenda for the March meeting.
 4. Steve Pritchard - shared that he was impressed with the work that was done at Plum Creek.

B. Executive Director - Deb's report was attached to the packet. Deb has heard no response regarding the spur lease. The workers compensation audit on Feb 14th went well. The ads in the Dixon Telegraph will end in 6 weeks.

VIII. OLD BUSINESS

- A. Amended Wording of the 2017 OHV Permit Application/Requirements - Several Community members were present to represent the OHV group. Chuck Goldie indicated that he felt the \$250,000/\$500,000/\$100,000 limits were appropriate and in the best interest of both the riders and the Park District. Ryan Harrison from Harrison Insurance indicated that he would suggest that the riders list the Dixon Park District as an additional insured. Adding the Dixon Park District as an additional insured does not increase the cost but some insurance agents will not list additional insured on a policy. A motion was made by Ron Pritchard and seconded by Steve Pritchard to modify the verbiage in the OHV Trail Users Application regarding the insurance to indicate: *A copy of valid and current insurance coverage of the OHV is required of each permit applicant. Applicant must provide proof of insurance with limits of not less than \$250,000/\$500,000/\$100,000. Applicant must notify the Park District if coverage ceases.* Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.
- B. Annual Budget & Appropriation Ordinance # 573- Discussion was made to table this agenda item to give the Board members additional time to contemplate the budget.
- C. Reagan at Lowell Park Committee, Ordinance #563- Ron indicated the committee did not meet in February since the meeting was cancelled by John Weitzel. Ron is working to determine if a couple other people may be interested in working on this committee. Deb shared the financials the City of Dixon had on file and the details regarding how much money the Dixon Park District has spent on the ordinance.

IX. NEW BUSINESS

A. Ordinance #575 - Loan Transaction - Deb indicated we have 2 options regarding borrowing the annual loan that is obtained each year to pay the bills until the tax money becomes available. Sauk Valley Bank will provide a loan for 2.8% and the First National Bank of Amboy will provide a loan for 3.25%. Motion was made by Ron Pritchard and seconded by Steve Pritchard to change to Sauk Valley Bank. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.
 Motion was made by Steve Pritchard and seconded by Ron Pritchard to accept Ordinance #575. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

B. Golf Range - Deb suggested that the Park District Board discuss the potential to lease the golf range as a cost savings item. The biggest cost savings would be the mowing cost since it needs to be mowed often. Ron Pritchard and Shane Miller both voiced they are in favor of leasing the golf range with a short term lease such as 1-5 years. It was suggested that we use the ad in the Dixon Telegraph to let the public know that we are seeking interested parties to lease the golf range. It was suggested that the lease cost be defined once we determine interest from the public.

C. Woodcote - Deb suggestion discussion on requiring a two-night stay at Woodcote to maximize the revenue and limit expenses associated with Woodcote. Deb indicated that most of our reservations are for two or more days. The board suggested that this be tabled until next year.

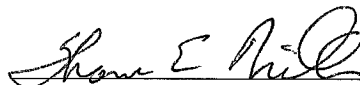
X. EXECUTIVE SESSION

The Board returned to Open Session at 7:23 p.m.

XI. ADJOURN

At 7:35 p.m. Steve Pritchard made a motion, seconded by Ron Pritchard, to adjourn. Vote by roll call: Shane Miller - yes, Ron Pritchard - yes, Paul Campbell - yes, Steve Pritchard - yes. Motion carried.

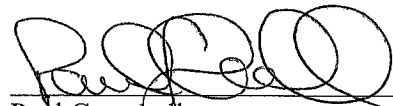
Signatures:


Shane Miller

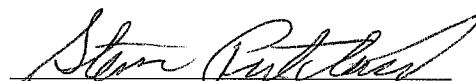
Date: 3/22/2017


Ron Pritchard

Date: 3-22-17


Paul Campbell

Date: 3-22-17


Steve Pritchard

Date: 3-22-17