

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
FEBRUARY 14, 2018**

**I. CALL TO ORDER**

- A. Vice President Shane Miller called the meeting to order at 6:00 p.m.  
Roll Call: President Ron Pritchard - present via phone  
Vice President - Miller - present  
Commissioner - Rodney Frey - present  
Commissioner and Board Secretary - Keith Aurand - present  
Commissioner - Steve Pritchard - present  
Staff Present: Debra Carey - Executive Director  
Teresa Smith - Administrative Assistant  
Terry Shroyer - Director of Recreation, arrived at 7:25 p.m. and departed at 7:35 p.m.

**II. CHANGES TO THE AGENDA**

- A. None

**III. VISITORS** Sign-in sheet is on file.

**IV. APPROVAL OF MINUTES**

- A. Commissioner Frey made a motion, seconded by Commissioner S. Pritchard, to approve the January 17, 2018 regular session minutes as amended and the January 17, 2018 executive session minutes.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

**V. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS**

- A. Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand to accept all financial documents for January as printed.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

**VI. REPORTS**

- A. Commissioner
1. President R. Pritchard - None
  2. Commissioner Miller - Indicated the Washington Street gate is closed when the road becomes soft. We may want to leave a gap in this gate so that the snowmobile traffic can go through this gate when there is snow on the ground.
  3. Commissioner Frey - Reported he had a question from someone who wanted to walk further down the bike path: can a longer stretch of the path be snowplowed?
  4. Commissioner Aurand - Reported that he was aware of the snowmobile versus deer event in the Meadows. He commended Ranger Greg Hunter for the handling of the situation.
  5. Commissioner S. Pritchard - None

- B. Executive Director  
Board reviewed Carey's report as printed.

**VII. OLD BUSINESS**

- A. 2018 - 2019 Budget and Appropriations Ordinance #582  
Discussed adding money into the budget from the sale of the Plum Creek property.  
Further discussion on the budget will occur at the March meeting.
- B. OHV Fee Structure  
Carey indicated the City of Dixon will be discussing the OHV fee structure at their next meeting in March. Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to keep the OHV fee structure the same as previously approved (for in district \$75 new/\$50 renewal and for out of district \$100 new/\$75 renewal) and if the Park District has 100 or more registrants this year the renewal for in district next year will go down to \$40.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - no, and S. Pritchard - yes; motion carried
- C. IPARKS Dues  
Consensus of the Commissioners was to keep the membership with IPARKS and pay the invoice for 2018.
- D. Dog Park  
Consensus of the Commissioners was to keep the Park 4 Paws at the current location and install a card reader with a \$35 in district fee and a \$50 out of district fee for each card.
- E. Petunia Festival Lease  
Tabled until the March meeting

**VIII. NEW BUSINESS**

- A. Elks Page Park, Inc. Use of Trail for Petunia Festival Parade Access  
Consensus of the Commissioners was to allow Elks Page Park the temporary use of the paved Lowell Park Trail and the graveled Meadows Trail for traveling to and from the Petunia Festival on July 8<sup>th</sup>, 2018.
- B. 2017 City of Dixon TIF Report  
The full report is available at the Park District office.

**IX. EXECUTIVE SESSION**

No executive session.

**X. ADJOURN**

At 7:40 p.m., Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand, to adjourn.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Shane Miller

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand

\_\_\_\_\_ Date: \_\_\_\_\_  
Steve Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey