

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
DECEMBER 13, 2017**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:02 p.m.
Roll Call: R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Debra Carey - Executive Director
Teresa Smith - Administrative Assistant
Greg Hunter - Park Ranger

II. CHANGES TO THE AGENDA

III. VISITORS Sign-in sheet is on file.

- A. Blackhawk Trail Riders
The Blackhawk Trail Riders group expressed that they would like to work together to define a route to get into Dixon. They proposed accessing the trail from the Brinton Avenue parking lot as a pilot project. Discussed the proposed fees for a 2018 permit. Fee schedule including the implementation of out-of-district fees will be determined by the Board. Further discussions will be scheduled for the Blackhawk Trail Riders to meet with a Board member and Carey.

IV. APPROVAL OF MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner Aurand, to approve the November 15, 2017 regular session minutes, the November 15, 2017 executive session minutes and the November 21, 2017 special meeting/retreat minutes. Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

V. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS

- A. Commissioner Frey made a motion, seconded by Commissioner Miller to accept all financial documents for November as printed. Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VI. REPORTS

- A. Commissioner
1. President R. Pritchard - None
 2. Commissioner Miller - None
 3. Commissioner Frey - None
 4. Commissioner Aurand - None
 5. Commissioner S. Pritchard - Absent

- B. Executive Director
Board reviewed Carey's report as printed.

Carey reported that St. Anne's School made a very generous donation to the Park District from the proceeds from the Turkey Trot.

Carey reported that she has received a response from ComEd indicating approval of the use of the property within 20 feet. Carey is clarifying with ComEd that the 20 feet is from the center of the ComEd tower.

A proposal for re-surfacing the hockey rink is included with Carey's report. The hockey club is now investigating the use of Sport Court.

VII. OLD BUSINESS

- A. Enterprise Zone Tax Abatement Resolution
Commissioner Aurand made a motion, seconded by Commissioner Frey to approve as presented, Resolution #287 - Resolution Approving Participation in the Lee Ogle Enterprise Zone.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried
- B. Illinois National Guard Land Transfer - Page Park - Resolution #289
Commissioner Aurand made a motion, seconded by Commissioner Frey to approve as presented, Resolution #289 to transfer Dixon Park District property to the State of Illinois for use by the Illinois Army National Guard.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried
- C. Quit Claim Deed to ILARNG
Commissioner Aurand made a motion, seconded by Commissioner Frey to approve as presented, the Quit Claim Deed between the Dixon Park District and the Illinois Army National Guard - Illinois Department of Military Affairs.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried
- D. Hazelwood Easement Resolution #290
Commissioner Miller made a motion, seconded by Commissioner Aurand to approve as presented, Resolution #290 granting permanent and temporary easements to the Hazelwood Farm Trust to install and maintain a buried conduit under the Lowell Parkway Path.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried
- E. Referendum for the Sale of Plum Creek Ordinance
Commissioner Miller made a motion, seconded by Commissioner Frey to approve as presented, Ordinance #580 - the referendum for the sale of Plum Creek.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried
- F. Electric Bicycle Usage Ordinance #581
Commissioner Miller made a motion, seconded by Commissioner Aurand to approve as presented, Ordinance #581 - the definition of a bicycle.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried

- G. Dog Park
Commissioner Frey presented information regarding the potential to move the dog park to Page Park. The use of Page Park for the dog park would offer a central location to the residents of Dixon and may require less maintenance time. The City of Dixon will need to be notified if we want to change the location since this is a change in use for Page Park.
- H. Lease/Agreement Length
Commissioner Aurand suggested a lease term limit length should be considered. Consensus of the group was for the Park District leases to be no longer than 5 years with 2 years as the standard length when the Park District is leasing property to another entity.
- I. 2018 Activity Fees
Commissioner Aurand and Commissioner Miller met with Carey and Athletic Director, Terry Shroyer to discuss options for implementing an out-of-district fee in 2018. Consensus from the Board is to implement the out-of-district fees for any organized programs including sport leagues, event tickets, OHV permits, and the dog park. Consensus of the Board is to continue to charge the schools for the use of Reynold's Field. Fees for 2018 will be at the discretion of the Executive Director.

VIII. NEW BUSINESS

- A. Financial Transaction Document Ordinance #579
Commissioner Miller made a motion, seconded by Commissioner Aurand to approve as presented, Ordinance #579 authorizing debt of no more \$10,000,000.00 in fiscal year 2017-2018.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried
- B. Frisbee Golf
President Pritchard indicated he has received requests to start a disk golf course. Potential locations discussed include Lowell Park were the DNB shelter sat and the old softball field. Cost for constructing and maintaining a disk golf course will need to be determined.
- C. Policy Against Discrimination, Harassment and Sexual Misconduct Resolution #291
Commissioner Frey made a motion, seconded by Commissioner Aurand to approve Resolution #291- Policy Against Discrimination, Harassment and Sexual Misconduct with the policy changed to indicate the Ethics Officer will be Commissioner Miller instead of Carey.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - absent; motion carried

IX. EXECUTIVE SESSION

The Board returned to Open session at 9:25 p.m.

X. ADJOURN

At 9:30 p.m., Commissioner Frey made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard

_____ Date: _____
Rodney Frey