

**MINUTES OF REGULAR BOARD MEETING
DIXON PARK DISTRICT
804 PALMYRA STREET DIXON, ILLINOIS
AUGUST 16, 2017**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:02 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary- Keith Aurand - present
Commissioner - Steve Pritchard - present

Staff Present: Debra Carey, Executive Director
Teresa Smith, Administrative Assistant
Denise Rogers, Administrative Assistant

II. MOMENT OF SILENCE

A moment of silence was offered to memorialize Emma Hubbs for her dedicated years of service to the Dixon Park District. Silence was also offered for John Weitzel, a former Dixon Park District Commissioner who recently passed away. Carey informed the Board that it has been suggested that a statue of Emma Hubbs be placed at the Tennis Courts and she is investigating options.

III. CHANGES TO THE AGENDA

- A. None

IV. VISITORS

- A. Russ Bevins, Al Morrison Fundraiser
Bevins was not present at the meeting to discuss the potential fund raiser. President R. Pritchard will notify Bevins that he can move forward with the Al Morrison fundraiser and that they will need to get a liquor license, as well as contact the City of Dixon to assure compliance with the City of Dixon rules related to the use of alcohol at an event. Sign-in sheet is on file.

V. NEW BUSINESS

- A. 2016-2017 Fiscal Year Audit and 2016-2017 Treasurer's Report
Dave Knutte from Knutte and Associates reviewed the 2016-2017 Audit and Treasurer's Report. Commissioners will have one month to review the material presented. Audit and Treasurer's Report will be on the September agenda.
- B. Lease with Dixon Public Schools.
James Rock, Attorney for the Dixon Park District has reviewed the lease that the Dixon Public Schools provided to the Dixon Park District. Attorney Rock will revise the lease to include items that were previously in the lease. Review and approval of the lease will be on the September agenda.

VI. APPROVAL OF MINUTES

- A. Minutes in the meeting packet will be approved at the September Board meeting.

VII. APPROVAL/ACCEPTANCE OF FINANCIAL REPORTS

- A. Commissioner Miller made a motion, seconded by Commissioner S. Pritchard to approve all financial documents as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

VIII. REPORTS

- A. Commissioner
1. President R. Pritchard - none
 2. Commissioner Miller - none
 3. Commissioner Frey wanted to say thank you to the staff for the cleanup that was done after the flood this summer.
 4. Commissioner Aurand - none
 5. Commissioner S. Pritchard - none
- B. Executive Director
Board reviewed Carey's report as printed
Carey reported: Dixon Junior Dukes have been contacted regarding the cost estimates for the parking lot with no further discussion from the Dixon Junior Dukes since the initial conversation.

IX. OLD BUSINESS

- A. Rules for Public Comment at Board Meeting
Commissioner S. Pritchard made a motion, seconded by Commissioner Frey to adopt the Public Comment Rules.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, S. Pritchard - yes; motion carried
- B. Referendum
Carol Chandler, retired Park Board Commissioner, was present and shared her opinion on the referendum as well as alternatives to the referendum including: asking park users that are not currently within the park boundaries for donations, increased awareness of the importance of the parks through public speaking events, conducting a capital campaign, and selling Dixon Park District items such as stationary.
Attorney Rock indicated a feasibility study should be considered prior to a referendum. Rock indicated that Illinois statute specifies the number of questions allowed on a ballot and he will investigate this and report back to Carey.
Board members scheduled a retreat on Tuesday, August 22 to discuss the referendum.
- C. Mobility Device Policy
Policy was discussed with Attorney Rock indicating that the language for the policy is taken from the Department of Justice document. Rock will modify section 2B2 and provide an updated copy for the Board.

X. EXECUTIVE SESSION

- A. The Board returned to Open session at 8:35 p.m.

XI. ADJOURN

At 9:40 p.m., Commissioner S. Pritchard made a motion, seconded by Commissioner Miller, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard